



# Florida Oceanographic Coastal Center Aquarium Volunteer Staff - Job Description

**Job Title:** Aquarium Volunteer Staff

**Department:** Aquariums

**Supervisor/Scheduler:** Rodger White, Aquarium and Life Support Manager

**Purpose:** To provide accurate monitoring of water chemistry, feeding of medications and dissemination of information to the guests.

**Responsibilities:** Assist the Aquarium Department in the daily activities and duties. These will include the following:

- ? Food Preparation
- ? Medication Disbursement to Animals
- ? Feeding of Exhibits
- ? Cleaning of Exhibits
- ? Water Chemistry Analysis
- ? Record Keeping
- ? Quarantine Policy and Procedures
- ? Guest Show Assistance
- ? Repair and Maintenance of Systems In Place

**Qualifications:**

- ? Marine Biology or Marine Science Background
- ? Ability to work 8 hrs. shifts
- ? Ability to lift 50 lbs.
- ? CPR/First Aid desired
- ? Diving Certification desired
- ? Commitment of 6 months minimum

**Training Consists of:**

- ? Orientation
- ? Direct training with aquarium staff on all aspects to fulfill expectations

**Time Commitments:**

- ? We ask that you commit 2-3 days per week
- ? Shifts are from 8-4:30

**For Consideration:**

Please submit a resume or CV with a cover letter expressing your intent to:  
Rodger White, Aquarium and Life Support  
rwhite@fos-cc.org

**Florida Oceanographic's Core Values:**

- ? We believe in learning and understanding all we can about Florida's ocean and coastal ecosystems.
- ? We believe in teaching children and adults about Florida's environments in an exciting and interactive way.
- ? We believe in helping the visitors to enjoy and learn from their experiences at the Florida Oceanographic Coastal Center.
- ? We believe that our approach to work is built on respect for one another and teamwork, including all employees and volunteers, creating a good workplace and allowing work to be exciting and fun.
- ? We believe in providing the best possible care for all living plants and animals within our exhibits.
- ? We believe in being good stewards of all the material and financial resources made available to us.
- ? We believe that our activities and actions should encourage others to be better stewards of Florida's ocean and coastal ecosystems.

**Mission Statement:**

Florida Oceanographic's mission is to inspire environmental stewardship of Florida's coastal ecosystems through education and research.

**Volunteer Pledge:**

I commit to fulfilling the above responsibilities to the best of my abilities. I further acknowledge there may be changes to this position overtime and that it is my responsibility to stay current with changes as they pertain to my role at the Coastal Center. I also understand that policies and procedures are set in place are for the safety and well-being of the animals, visitors, volunteers, staff and the organization as a whole. Updates to policies and procedures are posted in the volunteer station. I acknowledge it is my responsibility to review changes to policies and procedures at the beginning of each scheduled shift. I commit freely to working with Florida Oceanographic, to uphold its core values and strive to fulfill its mission.

Volunteer Name (printed): \_\_\_\_\_

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_